

Progressive Discipline

Description:

This one-day class provides participants with methods for diagnosing performance problems and developing strategies for solving those problems utilizing both positive and negative consequences. The negative consequences portion involves an in depth review of the progressive discipline process, including corrective and disciplinary actions, and the application of appropriate rules and procedures of the Rules and Procedures of the State Personnel System. The class also provides information about the appeals and hearings processes of the State Personnel Board.

Designed For: Colorado state supervisors and managers who wish to gain a better understanding about what to do when performance problems become serious.

Facilitator:

Jim Hidahl

At the point of Jim's retirement from the University of Colorado Health Sciences Center, in July, 2000, he was the Manager of Training and Employee Relations. In that capacity, he not only taught the rules and procedures to managers and supervisors he also worked with managers, supervisors, and legal advisors with regard to all forms of employee relations problems.

Cost:

\$150

Time(s):

8:30 – 4:30

Schedule:**Denver**

November 18, 2003

January 29, 2004

February 26, 2004

Class Code: PD111803

Class Code: PD012904

Class Code: PD022604

Contact:

Carolyn Gable

Phone: (303) 866-2439

Email: carolyn.gable@state.co.us

Special Note: If you are interested in scheduling a special presentation of the "Progressive Discipline" class for your agency, please contact Mark Leyba at (303) 866-2457 or Mark.Leyba@state.co.us.